

UPDATED
Board of Directors
Full Board Meeting
Monday, January 28, 2019
3:00 pm to 5:00 pm
Workforce Connections, Inc.
2615 East Ave. South
Lower Level Conference Room
La Crosse, WI 54601

Agenda Item	Action Needed
I. CALL TO ORDER	(3:00 P.M TO 3:05 P.M)
A. Announcement and Introduction	
B. Approve September 24, 2018 Meeting Minutes	Pages 3-4 X
II. REPORTS	(3:05 P.M. to 4:15 P.M.)
A. Financial Reports	
1. November 2018 Financials	Pages 5-15 X
2. 2018-2019 Revised Budget	Pages 16-17 X
3. 2017-2018 Audit Report	(Attached to email, and available at meeting) X
4. 2017-2018 990 Form	(Attached to email, and available at meeting) X
B. Other Reports	
1. Executive Director Report	Pages 18-22 X
2. Programs Report	Pages 23-25 X
3. Goals Update	Pages 26-30 X
IV. INITIATIVES	(4:15 p.m. to 4:30 p.m.)
A. Update on Breakfast Forum	Pages 31-32
V. CLOSED SESSION	(4:30 p.m. to 4:55 p.m.)
<i>In accordance with Section 1, Subchapter IV of Chapter 19.85 (1)(e) of the State Statute on open meetings, the Committee will enter into closed session to consider competitive or bargaining reason.</i>	
A. Strategic Planning Approach	(Available at meeting)
VI. OPEN SESSION (4:40 p.m. to 4:40 p.m.)	<i>The Committee will reconvene into open session.</i>
.VI. ADJOURNMENT	(4:55 p.m. to 5:00 p.m.)
A. Unfinished Business	
B. New Business	
C. Confirm Next Meeting Date—March 25, 2019	

OFFICERS AND MEMBERS

Anna Boland, Ingersoll-Rand	Chairperson
David Ring, Kwik Trip	Vice Chairperson
Kevin Zagrodnick, River Bank	Treasurer
Angela Mattice, Logistics Health, Inc.	Director
Doug Billings, Empire	Director
Anne Hlavacka, UW – La Crosse	Director
Karen Long, Organic Valley/CROPP Cooperative	Director
Tim Vondrasek, Norwinn Company	Director
Neil Kamrowski, International Assoc. of Machinists and Aerospace Workers	Director
Dimitar Dzikov, Coulee Bank	Director
Nick Goins, Mid City Steel, Inc.	Director

**Board of Directors
2018-2019 MEETING SCHEDULE**

Date	Time	Meeting
Monday, September 17, 2018	2:00 p.m.	Oversight Committee (Billings/Kamrowski/Zagrodnick/Goins)
Monday, September 24, 2018	3:00 p.m.	Full Board
*Monday, October 22, 2018	Noon	Annual Meeting
*Monday, January 28, 2019	3:00 p.m.	Full Board
Monday, March 25, 2019	3:00 p.m.	Full Board—Strategic Focus
Monday, May 13, 2019	1:00 p.m.	Personnel & Compensation (Hlavacka/Long/Mattice/Vondrastek/ Dzikov)
Monday, May 20, 2019	3:00 p.m.	Full Board
Monday, June 24, 2019	3:00 p.m.	Full Board—If needed

Board meetings are held the 4th Monday of the meeting month, unless otherwise noted().*

Board of Directors
Full Board Meeting
Monday, September 24, 2018
3:00 p.m. to 5:00 p.m.

I. CALL TO ORDER (3:00 p.m. to 3:05 p.m.)

A. Announcement and Introduction

Ms. Boland, Chair called the meeting to order at 3:05 pm with a quorum present.

B. Approve June 25, 2018 Meeting Minutes X

Motion made by (Long/ Hlavacka) to approve the June 25, 2018 Meeting minutes as presented. Motion carried unanimously.

II. Oversight Committee Report Out (3:05 p.m. to 3:30p.m.)

A. Review and Approve Recommendation X

1. June 2018 Financials X

2. 2018-2019 Budget X

3. 2017-18 Continuous Improvement Report X

4. 2018-2019 Continuous Improvement Plan X

5. Insurance Summary X

Mr. Zagrodnick and Ms. Pierce gave the Oversight Committee Report out and presented overviews on the Financials, budgets, and Continuous Improvement Plan and Report. Ms. Pierce shared that the Auditors recommended that the Diversity Council funds are reported out with the organizations cash flow as it had been removed and reported separate in PY 17. Discussions held.

Motion made (Zagrodnick/ Dzikov) by to accept the Oversight Committee Report out to include the June 2018 financials, 2018-2019 Budget, 2017-18 Continuous Improvement Report, 2018-2019 Continuous Improvement Plan, and Insurance Summary as presented with an amendment to use of the word pension on the Insurance Summary.

III. Reports (3:30 p.m. to 4:00 p.m.)

A. Executive Director Reports X

- Mid-Year Bonus X

1. WCI Programs' Report X

Ms. Pierce presented the Executive Director report and the WCI program report. Discussion held.

Motion made (Long/ Zagrodnick) to accept the Executive Director and WCI program reports as presented. Motion carried unanimously.

Motion made (Hlavacka/ Long) to approve the December \$300 Mid Year bonus for staff.

IV. Initiatives (4:00 p.m. to 4:10 p.m.)

A. Annual Meeting Planning (October 22, 2018)

B. Update on Breakfast Forum

V. Closed Session (4:10 p.m. to 4:48 p.m.)

In accordance with Section 1, Subchapter IV of Chapter 19.85 (1)(c) of the State Statute on open meetings, the Committee will enter into closed session to consider employment, compensation promotion or performance evaluation data of staff.

A. Resignation of Director if Finance

1. Status of Transition

2. Next Steps- Reflect and Recalibrate

Motion made (Ring/Hlavacka) to go into closed session at 4:08 p.m.

Motion made (Billings/Ring) to reconvene in open session.

Requested wage adjustments were approved with timeframe contingencies.

VI. ADJOURNMENT (4:45 p.m. to 5:00 p.m.)

A. Unfinished Business

B. New Business

C. Confirm Next Meeting Date—October 22, 2018

VII.

Motion made by (Hlavacka / Long) to adjourn meeting at 5:00 pm. Motion carried unanimously.

Respectfully Submitted,

Ann Boland, Chair

Attendance

<u>PRESENT</u>	<u>OTHERS PRESENT</u>	<u>NOT PRESENT</u>
Ann Boland, Ingersoll Rand Tim Vondrasek, Norwinn Company Kevin Zagrodnick, River Bank Nick Goins, Mid City Steele Dimitar Dzikov, Coulee Bank Ann Hlavacka, UW- La Crosse Karen Long, Organic Valley Doug Billings, Empire Dave Ring, Kwik Trip	Teresa Pierce, WCI Kelly Norsten, WCI	Angela Mattice, LHI Neil Kamrowski, International Assoc. of Machinist and Aerospace Workers