

Board of Directors Meeting
Monday, March 21, 2016
3:00 p.m. – 5:30 p.m.
Workforce Connection, Inc. Offices
2615 East Avenue South
Lower Level Conference Room
La Crosse, WI 54601

Agenda Item	Pages	Action
I. CALL TO ORDER (3:00 p.m. TO 3:05 p.m.)		
A. Announcement and Introduction		
B. Additions to Agenda		
C. Meeting Minutes		
1. Approve January 18, 2016 Meeting Minutes	1-2	X
II. STRATEGIC PLANNING COMMITTEE REPORT OUT (3:05 to 4:15)		
A. Overview of Current Status of Organization		
1. Metrics of Organization	3-4	
2. Climate Survey Summary	(Available at Meeting)	
3. SWOT Analysis	(Available at Meeting)	
4. Business Goals	(Available at Meeting)	
B. Discussion on Strategy		
III. EXECUTIVE DIRECTOR'S REPORT (4:15 pm to 5:25 pm)	5-10	X
A. Update on WIOA and W-2 Contracts		
B. January, 2016 Financial Summary Report	11-20	
C. January, 2016 Programs Report	21-24	
IV. CONCLUSION (5:25to 5:30 pm)		
A. Unfinished Business		
B. New Business		
C. Confirm Next Meeting Date		
V. ADJOURNMENT		X

Officers and Members	Anna Boland, <i>Ingersoll-Rand</i>	Chairperson
	David Ring, <i>Kwik Trip</i>	Vice Chairperson
	Kevin Zagrodnick, <i>River Bank</i>	Secretary/Treasurer
	Kurt Bear, <i>Mid City Steel</i>	Director
	Angela Menezes, <i>Logistics Health, Inc.</i>	Director
	Doug Billings, <i>Empire</i>	Director
	Anne Hlavacka, <i>UW – La Croose</i>	Director
	Karen Long, <i>Organic Valley/CROPP Cooperative</i>	Director
Tim Vondrasek, <i>Norwinn Company</i>	Director	
Neil Kamrowski, International Assoc of Machinists and Aerospace Workers	Director	

2015-16 Meeting Schedule	August 17, 2015—WCI Oversight Committee (Gaul/Zagrodnick/Menezes)
	August 17, 2015—Regular Board Meeting (ALL)
	November 2, 2015—Annual Meeting (ALL)
	January 18, 2016—Regular Board Meeting (ALL)
	March 21, 2016—Strategic Development Committee (Bear/Boland/Ring/Long)
	March 21, 2016—Regular Board Meeting (ALL)
	May 16, 2016—Personnel and Compensation Committee (Zagrodnick/Menezes/Hlavacka/Vondrasek)
	May 16, 2016—Regular Board Meeting (ALL)
	June 20, 2016—Regular Board Meeting (ALL)

Board and committee meetings are held the 3rd Monday of the meeting month, unless otherwise noted (). Board committee meetings will be held at 2:00pm in the Workforce Connections, Inc. offices, and regular Board meetings will be held at 3:00pm in the Workforce Connections, Inc. offices.*

Workforce Connections, Inc.
Board of Directors
Business Meeting
Monday, January 18, 2016

Attendance Page 2

I. CALL TO ORDER

A. Announcement and Introductions

Ann Boland, Chair, called the meeting to order at 3:01 pm. with a quorum present.

B. Additions to Agenda

The nomination form of Neil Kamrowski was brought to the floor by Ms. Pierce. Nodding consent was provided for Mr. Kamrowski, and he will be asked to join the Board of Directors at their next meeting.

C. Meeting Minutes

Motion made by Long/Zagrodnick to approve November 2, 2015 Meeting Minutes.
Motion carried unanimously.

II. OVERSIGHT MEETING REPORT AND UPDATES

A. Ms. Pierce presented the approved 2014-2015 Continuous Improvement Report.

B. Ms. Pierce presented the modified 2015-2016 Continuous Improvement Report. Discussion ensued. Motion made by Bear/Zagrodnick to approve 2015-2016 Continuous Improvement Plan. Motion carried unanimously.

III. 2014-2015 AUDIT REPORT

Ms. Pierce presented the 2014-2015 Audit Report. A brief discussion ensued. Motion made by Zagrodnick/Vondrasek to approve 2014-2015 Audit Report. Motion carried unanimously.

IV. STATE BANK LINE OF CREDIT

Ms. Pierce presented the State Bank Line of Credit information. Discussion regarding payback timeframe ensued. Motion made by Zagrodnick/Bear to approve LOC extension. Motion carried unanimously

V. EXECUTIVE DIRECTOR'S REPORT

A. Ms. Pierce reviewed the November, 2015 Financial Summary Report with the members. Discussion occurred regarding over and under expenditures. Additionally, the Board reviewed the December 2015 WIOA Report. It was agreed that that Ms. Boland will attend the next WIOA meeting. Ms. Pierce gave a report on the 'Foot in the Door' advertising campaign.

- B. Ms. Pierce presented the 2013-2016 W-2 Contract Summary. This a performance based contract ending this year. Members confirmed that the format and content of the document allowed for broader understanding of the terms and conditions of the contract. Discussion occurred. No action taken.
- C. Contracts Report presented by Ms. Pierce. Ms. Fluegge reported on the grants in process and those that may be appropriate for WCI to apply for. Discussion ensued.
- D. Programs Report presented by Ms. Pierce. Motion made by Long/Hlavacka to approve Programs Report. Motion carried unanimously.

VI. CONCLUSION

- A. Unfinished Business
None
- B. New Business
None
- C. Next confirmed board meeting will be held March 21, 2016.

VII. ADJOURN

Motion made to adjourn the meeting by Boland/Zagrodnick and was carried unanimously. Business Meeting adjourned at 4:26 p.m.

Respectively Submitted,

Ann Boland,
Chair

ATTENDANCE

<u>PRESENT</u>	<u>OTHERS PRESENT</u>
Kurt Bear, Mid-City Steel	Teresa Pierce, WCI
Anna Boland, Ingersall Rand	Joanne Clare, WCI
Anne Hlavacka, UW- La Crosse	Kenda Fluegge, WCI
Karen Long, Organic Valley/CROPP Cooperative	
Tim Vondrasek, Norwin Company	
Kevin Zagrodnick, River Bank	